

~~CONFIDENTIAL~~

7 May 1951

MEMORANDUM FOR THE RECORD

SUBJECT: Internal Log for Office of the Deputy Director (Administration)

1. Colonel White has agreed to eliminate the internal Deputy Director (Administration) log with the following understandings:

a. that if experience shows that we need the internal control accomplished by the Deputy Director (Administration) log, we will immediately re-establish it;

b. that all outgoing papers will be routed to Room 227, where they will be summarized;

25X1A9a c. that each person, as before, is responsible for advising [REDACTED] of suspense items other than those that arise through outgoing papers and diaries.

2. Colonel White re-emphasized that he would insist on a summary of all outgoing papers and that he would want a complete suspense system. He stated that he felt in the past we had slipped not only in allowing the suspense system to come to a halt in February when we were pressed for personnel but also in not getting everything to [REDACTED] so that she might record it.

3. In this connection, Colonel White pointed out that our worst enemy is the well-known "HAND CARRIER." We must trip Him, catch Him, trap Him, hold Him, mark Him, and only then send Him on his way. We have some good outposts especially qualified in their "HAND CARRIER" detective ability. The hunting season starts on Monday.

[REDACTED]

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